

**MINUTES OF THE SPECIAL MEETING OF THE  
MEMBERS OF TROY HOUSING AUTHORITY  
HELD ON THURSDAY, JUNE 18, 2015**

PRESENT: James Brust, Commissioner  
Robert Linder, Commissioner  
Darren J. Scott, Chair  
Agnes Zink, Vice Chair

ABSENT: Oscar McLaughlin, Commissioner

ALSO

PRESENT: Daniel P. Crawley, Executive Secretary

The Commissioners of the Troy Housing Authority met in SPECIAL Session on Thursday, June 18, 2015, in the Conference Room of the Martin Luther King Apartments, 1 Eddy's Lane, Troy, New York 12180. Chair Scott called the Meeting to Order and led the Assembly in the Pledge of Allegiance. Upon Roll Call, four Commissioners were Present...

Chair Scott asked if there was anyone wishing to speak on any ITEMS on the Agenda. There were none.

Chair Scott moved to ITEM I, the Approval of the Minutes of the REGULAR Meeting of the Members of the Troy Housing Authority held on Thursday, May 14, 2015.

Chair Scott asked if there were any additions or deletions. There were none. Commissioner Linder moved that the Minutes, as submitted by the Executive Secretary, be approved by the Members of the Authority. Vice Chair Zink seconded the motion. The Minutes were unanimously approved as presented by stating Aye.

Chair Scott moved to ITEM II, A Resolution Authorizing the Comptroller to Write Off the Outstanding Balances of Vacated Low Income Public Housing Residents Accounts Receivable Balances That Have Been Deemed Uncollectable.

Chair Scott asked for a motion to approve ITEM II. Commissioner Brust moved to approve ITEM II. Commissioner Linder seconded the motion and when put to a vote, the Resolution was unanimously adopted.

Chair Scott moved to ITEM III, A Resolution Authorizing the Establishment of a Qualified List of Architects and Engineers for Work at 555-559 Second Avenue.

Chair Scott asked for a motion to approve ITEM III. Vice Chair Zink moved to approve ITEM III. Commissioner Linder seconded the motion and when put to a vote, the Resolution was unanimously adopted.

Chair Scott asked for a Motion to adjourn to Executive Session to discuss a Code of Ethics matter. Commissioner Linder moved to approve ITEM IV and Vice Chair Zink seconded the motion. The Board adjourned to Executive Session.

Upon reconvening, Chair Scott asked for a motion to approve ITEM IV, Resolution Removing Paul Moses from the Board of Commissioners of the Troy Housing Authority. Commissioner Linder moved to approve Item IV. Vice Chair Zink seconded the motion and when put to a vote, the Resolution was unanimously adopted.

A RESOLUTION AUTHORIZING THE APPROVAL OF THE MINUTES  
OF THE REGULAR MEETING OF TROY HOUSING AUTHORITY  
HELD ON THURSDAY, MAY 14, 2015

SUBMITTED BY: Daniel P. Crawley, Executive Secretary

INTRODUCED BY: Darren J. Scott, Chair

WHEREAS, Daniel P. Crawley, Executive Secretary to the Troy Housing Authority, has respectfully submitted the Minutes of the REGULAR Meeting held on Thursday, May 14, 2015;

NOW, THEREFORE, BE IT RESOLVED THAT the Minutes of the REGULAR Meeting of Thursday, May 15, 2015 is approved, as submitted by the Executive Secretary.

INTRODUCED BY: Darren Scott, Chair

FIRST MOTION: Robert Linder, Commissioner

SECOND MOTION: Agnes Zink, Vice Chair

AYES: 4

NAYS: 0

Dated: July 27, 2015

A RESOLUTION AUTHORIZING THE COMPTROLLER TO  
WRITE OFF THE OUSTANDING BALANCES OF VACATED LOW INCOME  
PUBLIC HOUSING RESIDENTS ACCOUNTS RECEIVABLE BALANCES THAT  
HAVE BEEN DEEMED UNCOLLECTABLE

SUBMITTED BY: Daniel P. Crawley, Executive Secretary

INTRODUCED BY: Darren J. Scott, Chair

WHEREAS, Daniel P. Crawley, Executive Secretary to the Troy Housing Authority, has respectfully requested authorization for the Comptroller to write off the outstanding balances for residents who have vacated the Troy Housing Authority and that said balances have been deemed uncollectible.

The residents and their account balance detail for which write offs are recommended are listed on the schedule as attached to this Resolution;

NOW, THEREFORE, BE IT RESOLVED THAT the outstanding balances on the attached schedule as submitted by the Executive Secretary, have been authorized to be written off the financial books of the Troy Housing Authority.

INTRODUCED BY: Darren Scott, Chair

FIRST MOTION: James Brust, Commissioner

SECOND MOTION: Robert Linder, Commissioner

AYES: 4

NAYS: 0

Dated: July 27, 2015

A RESOLUTION AUTHORIZING THE ESTABLISHMENT OF A  
QUALIFIED LIST OF ARCHITECTS AND ENGINEERS

SUBMITTED BY: Daniel P. Crawley, Executive Secretary

INTRODUCED BY: Darren J., Chair

WHEREAS, the Troy Housing Authority (the “Authority”) issued a Request for Qualifications (RFQ) on January 9, 2015 to establish a list of qualified architectural and engineering firms or individuals to bid on upcoming projects, and

WHEREAS, the Board of Commissioners selected Griffith Dardinelli Architects, PC; RIDA Architecture, PLLC; Lothrop Associates, LLP; Lammon Architects, LLP; Architecture +; 3t Architects; Stephen Dean, P.E., P.C. to be on the list of qualified architectural and engineering firms or individuals to bid on upcoming projects; and

WHEREAS, Cost Proposals were recently requested from the qualified architectural and engineering firms for design and construction oversight of an Eight (8) Unit Apartment Building on the South West corner of 2nd Ave and 115th St., Troy, New York, 12182 (555-559 Second Avenue), and

WHEREAS, the Cost Proposal received from Stephen Dean, P.E., P.C. came in as the most favorable to the Troy Housing Authority.

THEREFORE, IT IS HEREBY RESOLVED, that, Stephen Dean, P.E., P.C. be engaged to provide design and construction oversight of an Eight (8) Unit Apartment Building on the South West corner of 2nd Ave and 115th St., Troy, New York, 12182 (555-559 Second Avenue).

INTRODUCED BY: Darren Scott, Chair

FIRST MOTION: Agnes Zink, Vice Chair

SECOND MOTION: Robert Linder, Commissioner

AYES: 4

NAYS: 0

Dated: July 27, 2015

RESOLUTION REMOVING PAUL MOSES FROM THE BOARD OF  
COMMISSIONERS OF THE TROY HOUSING AUTHORITY

WHEREAS, Paul Moses is a Tenant Commissioner of the Board of Commissioners of the Troy Housing Authority having been elected by the tenants of Troy Housing to represent their interests; and

WHEREAS, on the 6<sup>TH</sup> day of November 2014 Paul Moses, having been re-elected to the Board of Commissioners, signed the City of Troy's Oath Book and took an oath to insure the integrity of his office and to uphold the laws, rules and regulations of the State of new York; and

WHEREAS, that pursuant to the Code of Ethics of the Troy Housing Authority members of the Board of Commissioners hold their position to serve and benefit the public and recognize that there is a need for clear and reasonable standards of ethical conduct; and

WHEREAS, pursuant to Section 12 of the Code of Ethics of the Troy Housing Authority, Authority resources including money must be used for lawful purposes and may not be used for personal or private purposes; and

WHEREAS, pursuant to Section 74 of the Public officer's law of the State of New York no officer or employee should accept other employment which will impair his independence nor shall an officer or employee endeavor to pursue a course of conduct which will not raise suspicion among the public that he is likely to be engaged in acts that are in violation of his trust.

WHEREAS, on the 10<sup>th</sup> day of June 2015 Paul Moses was arrested and charged with a violation of Section 155.35 of the Penal Law of the State of New York, Grand Larceny in the 3<sup>rd</sup> Degree a Class D Felony, a violation of Section 158.15 of the Penal Law, Welfare Fraud in the 3<sup>rd</sup> Degree, a Class D Felony and a violation of Section 175.35 of the Penal Law, Offering a False Instrument for Filing a Class E Felony; and

WHEREAS, the allegations against Paul Moses included the receipt of \$40,842 in unwarranted rental subsidies from the Troy Housing Authority from 2006 through 2015.

WHEREAS, that upon his arrest Paul Moses received his Miranda Rights and agreed to answer questions regarding the allegations that formed the basis of his arrest. Upon information and belief Paul Moses admitted to being employed and receiving income during the time frame in which he was receiving Troy Housing Authority benefits. Those benefits were based upon income reported by Paul Moses which did not include the income he received which formed the basis for his arrest.

WHEREAS, as someone designated by other tenants to represent them and serve on the Troy Housing Authority Board of Commissioners, it is egregious that such allegations should be made especially in light of the fact that funds should be allocated to tenants in need, and;

WHEREAS, though requested, Paul Moses has refused to resign from the Board of Commissioners.

NOW THEREFORE BE IT RESOLVED, that Paul Moses is removed from the Board of Commissioners of the Troy Housing Authority, effective immediately.

INTRODUCED BY: Darren Scott, Chair

FIRST MOTION: Robert Linder, Commissioner

SECOND MOTION: Agnes Zink, Vice Chair

AYES: 4

NAYS: 0

Dated: July 27, 2015

**NOTICE OF SPECIAL MEETING**

TO: James H. Brust, Commissioner

Robert Linder, Commissioner

Darren J. Scott, Chair

Agnes Zink, Vice Chair

You are hereby notified that the MEMBERS of TROY HOUSING AUTHORITY are called to meet in SPECIAL SESSION at 12:00 p.m. on Thursday, June 18, 2015 in the Conference Room of the Martin Luther King Apartments, 1 Eddy's Lane, Troy, New York 12180.

The purpose of the Meeting is described in the attached Agenda.



**CERTIFICATE**

I, DANIEL P. CRAWLEY, duly appointed, qualified and SECRETARY of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the SPECIAL Meeting of the MEMBERS of said AUTHORITY, held on the 18th day of JUNE 2015, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 27 day of JULY 2015.

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Daniel P. Crawley  
Executive Secretary

(SEAL)