

**MINUTES OF THE MEETING OF THE
MEMBERS OF TROY HOUSING AUTHORITY
HELD ON FRIDAY, DECEMBER 14, 2018**

PRESENT: Susan Steele, Chair
Daryl Freedman, Commissioner
Steven Sanders, Commissioner
Leonard Watkins, Commissioner
Rev. George William Whitfield, Commissioner
Deborah Jackson, Commissioner (Late)

ABSENT: Luz Marquez Benbow, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director
Thomas Hulihan, Director of Planning and Program Development
Charles Sarris, THA Counsel and
Several AMP Manager of Kennedy Towers

The Commissioners of the Troy Housing Authority met in Session on Friday, December 14, 2018 at 12:00 p.m. in the Community Room at Martin Luther King, Troy NY 12180. Chair Steele called the Meeting to Order and Commissioner Freedman led the Assembly in the Pledge of Allegiance. Upon Roll Call, Five Commissioners were present. Deborah Jackson arrived late and Luz Marquez Benbow was absent.

Chair Steele moved to Resolution 18-30 the Approval of the minutes of the meeting of the Troy Housing Authority held on November 1, 2018. Commissioner Sanders moved to approve the minutes. Commissioner Whitfield seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 18-31, authorizing updates to the Section 8 Administration Plan. Commissioner Sanders moved to approve the resolution as presented. Commissioner Whitfield seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 18-32, authorizing the approval of the 2019 Troy Housing Authority budget for all site locations, the Central Office Center, and Section 8. Commissioner Freedman moved to approve the resolution as presented. Commissioner Watkins seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 18-33, authorizing the Executive Director to write off the outstanding balances of vacated residents accounts receivable balances that have been deemed uncollectable as of December 31,2018 Commissioner Whitfield moved to approve the resolution as presented. Commissioner Sanders seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to discussion of old and new business. Rev. George William Whitfield mentioned the listening tour for the tenants was successful. He will be scheduling a listening tour for the staff.

The Board moved in to Executive Session to discuss a personnel matter.

The Board came back in to regular session. Chair Steele moved to Resolution 18-34, authorizing the approval of a non-precedent setting agreement between Troy Housing Authority and an employee regarding tentative retirement as discussed in executive session. Commissioner Sanders moved to approve the resolution as presented. Whitfield seconded the motion. When put to a vote the motion was unanimously approved.

A motion to adjourn was made by Commissioner Whitfield. Commissioner Freedman seconded the motion. When put to a vote the motion was unanimously approved. The meeting was adjourned at 12:36 PM

CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 14TH day of DECEMBER 2018, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 14TH day of DECEMBER 2018.

Deborah A. Witkowski
Executive Director

(SEAL)