

**MINUTES OF THE MEETING OF THE  
MEMBERS OF TROY HOUSING AUTHORITY  
HELD ON THURSDAY, FEBRUARY 21, 2019**

PRESENT: Susan Steele, Chair  
Rev. George William Whitfield, Vice-Chair  
Walter Howard, Commissioner  
Deborah Jackson, Commissioner  
Leonard Watkins, Commissioner

ABSENT: Steven Sanders, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director  
Thomas Hulihan, Director of Planning and Program Development  
Sue Hourigan, Asset Manager  
Members of the General Public, including tenants

The Commissioners of the Troy Housing Authority met in Session on Thursday, February 21, 2019 at 4:30 p.m. in the Community Room at Kane Apartments, Troy NY 12182. Chair Steele called the Meeting to Order and Commissioner Watkins led the Assembly in the Pledge of Allegiance. Upon Roll Call, five Commissioners were present. Steven Sanders was absent.

Chair Steele moved to Resolution 19-04, the Approval of the minutes of the meeting of the Troy Housing Authority held on January 17, 2019. Commissioner Whitfield moved to approve the minutes. Commissioner Watkins seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 19-05, authorizing the submission of the Section 8 Management Assessment Program (SEMAP) certification for fiscal year ending December 31, 2018. Vice-Chair Whitfield moved to approve the resolution as presented. Commissioner Watkins seconded the motion. When put to a vote the resolution was approved unanimously.

Chair Steele moved to committee reports. The Facilities and Quality of Life Committee had a meeting on February 11, 2019. The report was presented and discussed.

Chair Steele moved to discussion of old and new business. There was a brief discussion about the maintenance charge policy. Tenants have been given a 30 day written notice to provide comment. The maintenance charge policy will be acted upon at the next meeting, after all comments received are considered.

Chair Steele opened the floor for Public Comment. Several Tenants discussed various issues that concerned them.

Chair Steele moved to the Monthly Executive Director Report and Deborah A.

Witkowski presented her report.

A motion to adjourn was made by Vice-Chair Whitfield. Commissioner Howard seconded the motion. When put to a vote the motion was unanimously approved. The meeting was adjourned at 5:36 PM

## **CERTIFICATE**

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 21 ST day of FEBRUARY 2019, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 21 ST day of FEBRUARY 2019

---

Deborah A. Witkowski  
Executive Director

(SEAL)