

**MINUTES OF THE MEETING OF THE
MEMBERS OF TROY HOUSING AUTHORITY
HELD ON THURSDAY, JANUARY 17, 2019**

PRESENT: Susan Steele, Chair
Walter Howard, Commissioner
Steven Sanders, Commissioner
Leonard Watkins, Commissioner
Rev. George William Whitfield, Commissioner

ABSENT: Deborah Jackson, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director
Thomas Hulihan, Director of Planning and Program Development
Charles Sarris, THA Counsel

The Commissioners of the Troy Housing Authority met in Session on Thursday, January 17, 2019 at 4:38 p.m. in the Community Room at Martin Luther King Apartments, Troy NY 12180. Chair Steele called the Meeting to Order and Commissioner Howard led the Assembly in the Pledge of Allegiance. Upon Roll Call, five Commissioners were present. Deborah Jackson and was absent.

Executive Director Deborah A. Witkowski opened the floor to receive nominations for Chair and Vice-Chair.

Commissioner Sanders nominated Susan Steele for Chair. Susan Steele accepted the nomination. There were no further nominations. Nominations were closed. Susan Steele was unanimously elected Chair.

Commissioner Steele nominated George Whitfield for Vice- Chair / Treasurer. George Whitfield accepted the nomination. There were no further nominations. Nominations were closed. George Whitfield was unanimously elected Vice- Chair/ Treasurer.

Chair Steele moved to Resolution 19-01, the Approval of the minutes of the meeting of the Troy Housing Authority held on December 14, 2019. Commissioner Sanders moved to approve the minutes. Commissioner Watkins seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 19-02, setting the meeting schedule and locations of Regular meetings of the Troy Housing Authority for 2019. Vice- Chair Whitfield moved to amend the resolution changing the December 5, 2019 meeting to December 12, 2019. Commissioner Sanders seconded the motion. When put to a vote the amendment to the resolution was approved unanimously. Vice-Chair Whitfield moved to approve the resolution as

amended. Commissioner Sanders seconded the motion. When put to a vote the amended resolution was approved unanimously.

Chair Steele moved to committee reports. Chair Steele handed out assignments for the Troy Housing Authority standing committees for 2019. Commissioner Whitfield announced that he would be meeting with the Troy Housing Authority staff for a listening tour.

Chair Steele moved to discussion of old and new business. Chair Steele announced that Commissioner Luz Marquez Benbow has resigned from the Board.

Chair Steele moved to the Monthly Executive Director Report and Deborah A. Witkowski presented her report.

Vice- Chair Whitfield moved to go into executive session. The motion was seconded by Commissioner Sanders. Upon unanimous vote the Board moved into Executive Session to discuss a personnel matter.

Upon conclusion of the Executive Session the Board returned to the Organizational Meeting.

Chair Steele moved to Resolution 19-03, authorizing the approval of personnel matters as discussed in Executive Session. Commissioner Sanders moved to approve the resolution as presented. Commissioner Watkins seconded the motion. When put to a vote the motion was unanimously approved.

A motion to adjourn was made by Commissioner Sanders. Commissioner Watkins seconded the motion. When put to a vote the motion was unanimously approved. The meeting was adjourned at 5:29 PM

CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 17 TH day of JANUARY 2019, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 17 TH day of JANUARY 2019

Deborah A. Witkowski
Executive Director

(SEAL)