

**MINUTES OF THE MEETING OF THE  
MEMBERS OF TROY HOUSING AUTHORITY  
HELD ON THURSDAY, SEPTEMBER 20, 2018**

PRESENT: Susan Steele, Chair  
Daryl Freedman, Commissioner  
Deborah Jackson, Commissioner  
Steven Sanders, Commissioner  
Leonard Watkins, Commissioner  
Luz Marquez Benbow, Commissioner (Late)

ABSENT: Rev. George William Whitfield, Commissioner

ALSO

PRESENT: Deborah Witkowski, Executive Director  
Thomas Hulihan, Director of Planning and Program Development  
Charles Sarris, THA Counsel and  
Several AMP Managers  
Members of the General Public, including tenants

The Commissioners of the Troy Housing Authority met in Session on Thursday, September 20, 2018 at 4:30 p.m. in the Community Room at Corliss Park Apartments, Troy NY 12182. Chair Steele called the Meeting to Order and Commissioner Sanders led the Assembly in the Pledge of Allegiance. Upon Roll Call, five Commissioners were present. Commissioner Benbow arrived the meeting began.

Chair Steele recognized Mary Jo Owusu, a tenant at Corliss Park, who wished to speak, but could not stay for the meeting. She praised and complimented Troy Housing Authority for quickly acting on various issues and concerns had by the tenants.

Chair Steele moved to Resolution 18-22, the Approval of the minutes of the meeting of the Troy Housing Authority held on June 20, 2018. Commissioner Sanders moved to approve the minutes. Commissioner Freedman seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 18-23, the Approval of the minutes of the tele-meetings of the members of Troy Housing Authority held between June 28, 2018 and September 20, 2018. Commissioner Sanders moved to approve the resolution as presented. Commissioner Watkins seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 18-24, Authorizing an amendment to Section 8 Project-Based voucher (PBV) Program PBV housing assistance payments (HAP) contract for Tapestry on the Hudson. Commissioner Freedman moved to approve the resolution as presented. Commissioner Watkins seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 18-25, Authorizing the Executive Director to write off the outstanding balances of vacated Low Income Public Housing balances of vacated Low Income Public Housing resident's account receivable balances that have been deemed uncollectable. Commissioner Jackson moved to approve the resolution as presented. Commissioner Sanders seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to Resolution 18-26, Authorizing the disposal of obsolete vehicles and authorizing the THA Executive Director to adjust off the fixed assets records of the Troy Housing Authority. Commissioner Watkins moved to approve the resolution as presented. Commissioner Sanders seconded the motion. When put to a vote the motion was unanimously approved.

Chair Steele moved to discussion of old and new business. Tom Hulihan presented the Board with the 2019 Agency Plan and related documents that will be voted on at the November 1, 2018 meeting.

Chair Steele moved to the Monthly Executive Director Report and Deborah A. Witkowski discussed the report.

Prior to the commencement of the meeting the commissioners participated in the annual Fire Safety Poster Contest where they judged posters created by the children of Troy Housing Authority.

A motion to adjourn was made by Commissioner Freedman. Commissioner Jackson seconded the motion. When put to a vote the motion was unanimously approved. The meeting was adjourned at 5:27 PM

## CERTIFICATE

I, DEBORAH A. WITKOWSKI, duly appointed, qualified and EXECUTIVE DIRECTOR of TROY HOUSING AUTHORITY, do hereby certify that the attached copy of the Minutes of the REGULAR Meeting of the MEMBERS of said AUTHORITY, held on the 20 TH day of SEPTEMBER 2018, is a true and correct copy of the original Minutes of said Meeting on file and of record, and I do further certify that the copy of the Resolution(s) appearing in said attached copy is a true and correct copy of the Resolution(s) adopted at said MEETING and is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the seal of said AUTHORITY this 20 TH day of SEPTEMBER 2018.

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Deborah A. Witkowski  
Executive Director

(SEAL)